Checklist for microteaching lesson plan

☑ Is the topic suitable for this group?

☑ Can the objectives really be achieved in the time allocated?

☑ Have I ensured that everyone will feel included and part of the session?

☑ Have I considered Functional Skills?

☑ Are the objectives SMART?

☑ Do I have a mix of activity with an appropriate balance of ‘you do’ and ‘they do’?

☑ Have I planned to make best use of my resources, and will there be any problems concerning Health and Safety or availability?

☑ Have I included some form of assessment in my plan?

☑ Do I have a clear structure which includes a beginning, middle and end?

☑ Have I considered the ‘reality factor’? Will what I have planned actually work in my setting?