Assessment checklist

Is the method:

☑ Valid
   It should assess what you really want to measure.

☑ Reliable
   Criteria and marking schemes should be clear, so that different tutors should arrive at the same result.

☑ Transparent
   Is it clear what is being assessed and how judgements are being made?

☑ Fair
   Learners should have an equal chance to succeed, even if their experiences are not identical. Literacy, numeracy, ICT, bilingualism or cultural aspects should be taken into account. Learners should also consider the assessment fair.

☑ Equitable
   It should not disadvantage any learner or group. Using a range of assessment methods will help.

☑ Formative
   It should enable the learner to review progress and plan further learning.

☑ Timely
   It should give early opportunities for rehearsal and feedback.

☑ Authentic
   You need to be certain that it is the learner's own work that you are assessing.