**Guidelines for Special Collection proposals**

SAGE welcomes your proposals for new Special Collections.

**What is a Special Collection?**

Special Collections are intended to attract high quality articles on topics of current interest in the field of the journal. They should be organized by Guest Editors who are recognized experts in their field.

Special Collection proposals can be submitted at any time, by emailing [UK.SpecialCollections@sagepub.com](mailto:UK.SpecialCollections@sagepub.com), with your proposal attached as a Word document.


**How are proposals selected?**

All Special Collection proposals are subject to approval by each journal’s Editorial Team. Proposals which do not meet our requirements, or which lack a good standard of English, will not be considered.

If approved, a Call-for-Papers for the Special Collection will be issued and posted online.

*Please note:* Guest Editors cannot have more than two active Special Collection proposals on a journal at a time.

**What should your Special Collection proposal include?**

All proposals should be sent by the Lead Guest Editor to [UK.SpecialCollections@sagepub.com](mailto:UK.SpecialCollections@sagepub.com), in Word document format, and should include:

1. The name of the journal you wish your proposal to be considered by
2. A title for the Special Collection (no longer than 10 words)
3. Proposed Aims and Scope: an overview of the Special Collection’s intended focus and a list of topics to be covered. The topics should be of high current interest to the research community.
4. 6 keywords covering the themes of the Special Collection
5. A list of 2-4 Guest Editors who will join the Lead Guest Editor in managing the Special Collection, including their names, institutional email addresses, affiliations, a link to their institutional home pages and a short biography (one paragraph) each. The Guest Editor team should be geographically diverse, to ensure maximum possible dissemination and recognition within the scientific community.
6. A proposed deadline for submissions, usually 6 months from the initial Call for Papers

**What are the benefits for Guest Editors?**

Guest Editors are permitted to contribute up to four papers to their Special Collection. Of these, one introductory Editorial and one Review Article are exempted from the open access publication charges of the journal. Please note that any paper submitted by a Guest Editor will be handled by an independent member of the Editorial Team.